

Please organise all documents according to this list in the given order.

<input type="checkbox"/>	VIDEX application form fully completed including declaration Section 54 (2) 8 Residence Act, duly signed
<input type="checkbox"/>	<p>For applicants under 18: - at least one parent must be present when the application is made -</p> <ul style="list-style-type: none"> • birth certificate or proof of guardianship • recent letter from school, signed • passports of all guardians and Irish residence permit <p>For minors travelling alone or with only one parent: written consent to the intended journey, signed by all guardians and certified by notary public or Garda</p>
<input type="checkbox"/>	<p>Valid passport – original</p> <ul style="list-style-type: none"> • Signed by the holder • with at least two consecutive blank pages • valid for at least 90 days beyond the return date of the trip to the Schengen Area • issued within the last 10 years
<input type="checkbox"/>	1 copy of the passport , including all pages with entries/visas
<input type="checkbox"/>	Irish re-entry visa or Irish residence permit (IRP) – valid for at least 1 month beyond the intended departure from the Schengen area (original + copy)
<input type="checkbox"/>	1 biometric passport photo (35x45mm) , not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted.
<input type="checkbox"/>	<p>Travel itinerary: flight reservations (intended or booked flights) or train/ ferry tickets</p>
<input type="checkbox"/>	<p>Proof of accommodation:</p> <ul style="list-style-type: none"> • confirmed hotel/hostel/B&B reservation(s) or other lodgings covering the whole duration of your stay in Germany and, if applicable, in other Schengen countries • Names of all applicants must be shown on the reservation <p>If you booked a tour: booking confirmation or any other appropriate document, e.g. travel plan if you are going on a school trip: letter from the school confirming the trip</p>
<input type="checkbox"/>	<p>Proof of funds for the trip:</p> <ul style="list-style-type: none"> • bank statements of the last 3 months • last 3 pay slips or • sponsorship letter by a 3rd party, copy of the sponsor’s passport, a recent bank statement or pay slip
<input type="checkbox"/>	<p>Proof of occupation:</p> <ul style="list-style-type: none"> • employed: work permit or employers’ letter (not older than 30 days) • self - employed: your company’s registration certificate • students: a recent letter from your university/college/school + if applicable, proof of (part-time) employment (not older than 30 days) • pensioners: pension booklet • unemployed: permission of your local social welfare office of your trip + proof of the weekly/monthly social welfare payments • Au-Pair: valid au-pair contract
<input type="checkbox"/>	<p>Travel insurance:</p> <ul style="list-style-type: none"> • in the name of the applicant, valid for the Schengen area + the whole duration of the first planned trip • minimum coverage of 30,000, - € + sports coverage if applicable • cover for COVID 19 should not be excluded
<input type="checkbox"/>	Proof of address: for example, a household utility bill or a bank statement (not older than 2 weeks)

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.